

MEETING AGENDA

Topic: Staff Meeting-5

Tuesday, April 2, 2019

Meeting called by: Fahad Alotaibi and Abdullah

Attendees: All Team Members

Please bring: Laptops and Class notes

4:25pm - 4:30pm	Discussion <ul style="list-style-type: none">Updating the preliminary report	Classroom
4:30pm-4:35pm	What is the current state of your project and prototyping? <ul style="list-style-type: none">Waiting for the individual analyzing.Waiting for the digital weight and the voltage scale.Best material to build the prototyping.	Classroom
4:35pm – 5:45pm	Status of analyses/modeling? Due April 7. <ul style="list-style-type: none">Abdullah's tasks are Sensors, Algorithms, and Arduino.Sultan's task is Conveyor Belt with Motors.Fahad's task is Sorting Mechanism Motors (Actuator)Hussain's tasks Scale Hacking and Arduino.	Classroom

Upcoming requirements:

1. All members are required to be on times.

Tasks to be completed prior to meeting:

Group Member	Task	Start Date
Abdullah	Setting up a meeting with the professor to work in the Arduino	03/28/19
All members	Abdullah will be doing the meeting agenda and Hussain will be doing to meeting minutes.	04/1/19
Fahad Alotaibi	Remind Dr. Welly about the voltage scale.	4/2/2019