

MEETING MINUTES

Topic: hardware review 1 Preparation

Friday, June 22, 2018

3:00 pm – 5:00 pm

Minutes recorded by ___Ahmad_____

Meeting called by _____Abdul_____

Attendees: _____All team_____

Please bring: _____notes_____

Table 1. Record of meeting.

3:00 pm to 3:35 pm	Discussion about the Hardware review 1.
3:35 pm to 4:10 pm	Start writing about it, so after we done we can edit and submit.
4:10 pm to 5:00 pm	Editing what we have and submit it.

Table 2. Tasks Assigned.

Task	Person Assigned
Redo the blade design	Michele, Abdul
Edit the shaft calculation	Fahad, Be
Redo the fin design	Ahmad