

MEETING MINUTES

Thursday, June 21, 2018

5:00 pm – 7:00 pm

Minutes recorded by: Michele Tsosie

Meeting called by Besongsni

Attendees: Fahad, Abdul, Ahmad, Besongni, Michele,

Please bring: Laptops, Notes

Table 1. Record of meeting.

5:00 pm to 6:00 pm	Discussion of Hardware Review 1 Ahmad – Yaw System Abdul – Blade Design and Nacelle Fahad - Schedule and Budget (Gantt Chart) Michele – Blade Design and Meeting Notes update Besongni – CAD, tower and bearing calculations	Engineering Building
6:00 pm to 7:00 pm	Discussion of Hardware Review1 Hardware review was conducted with Dr. Oman and Amy. We were not successful in obtaining the 50%-mark validation. We will need to continue to evaluate the design and understand what we are capable at this point.	Engineering Building

5:00 pm to 5:45 pm	CAD Drawing Details Continue to enhance the CAD drawings for the Hardware Review Report 1. We were asked by Oman to have a complete CAD package by Tuesday June 26 of next week. We are also obligated to meet at a minimum of 3 times a week and including our scheduled meeting.	
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Table 2. Tasks Assigned.

Task	Person Assigned	Due Date	Date Complete
Abdul – Blade Design and Nacelle	Abdul	06/23/2018	
Fahad – Shaft Design	Fahad	06/23/2018	
Michele – Blade Design and Nacelle	Michele	06/23/2018	
Besongnsi – Tower and bearing system	Besongnsi	06/23/2018	
Ahmad – Yaw System	Ahmad	06/23/2018	