

Wednesday, Jul 4, 2018

10:00 am – 12:30 pm

Minutes recorded by: Ahmad Saeed

Meeting called by Abdul

Attendees: Fahad, Abdul, Ahmad, Besongni, Michele,

Please bring: Laptop, Notes

Table 1. Record of meeting.

10:00 am to 11:15 am	Discussion of calculations Ahmad – Yaw System Abdul – Blade Design and Nacelle Fahad - Schedule and Budget (Gantt Chart) Michele – Blade Design and Meeting Notes update Besongni – CAD, tower and bearing calculations	Engineering Building
10:00 am to 11:15 am	Discussion of calculations changes We are done with our calculations but we need to make changes to our calculations, and want to make sure that our calculations is correct to start designing.	Engineering Building
11:15 am to 12:30 pm	Client Meeting Should make some adjustment to shaft calculation and find the diameter for it.	

Table 2. Tasks Assigned.

Task	Person Assigned	Due Date	Date Complete
Abdul – Blade Design and Nacelle	Abdul	07/4/2018	
Fahad – Shaft Design	Fahad	07/4/2018	
Michele – Blade Design and Nacelle	Michele	07/4/2018	
Besongnsi – Tower and bearing system	Besongnsi	07/4/2018	
Ahmad – Yaw System	Ahmad	07/4/2018	