

# MEETING MINUTES

**Tuesday, June 19, 2018**

**11:00 am – 12:45 pm**

Minutes recorded by: Michele Tsosie

Meeting called by Abdul

Attendees: Fahad, Abdul, Ahmad, Besongni, Michele,

Please bring: Laptop, Notes

Table 1. Record of meeting.

<b>11:00 am to 12:35 pm</b>	<b>Discussion of Hardware Review 1</b> Ahmad – Yaw System Abdul – Blade Design and Nacelle Fahad - Schedule and Budget (Gantt Chart) Michele – Blade Design and Meeting Notes update Besongni – CAD, tower and bearing calculations Calculations.	Engineering Building
<b>12:35 pm to 12:45 pm</b>	<b>Discussion of Hardware Review1</b>  CAD Package still needs work and needs to be available for further design completion. The design needs to at 50%. This means that parts are purchased and assembly is going to occur.	Engineering Building

<p><b>12:45 pm to 1:00 pm</b></p>	<p><b>Client Meeting</b></p> <p>Need the Power to be within and acceptable value. Previous teams were in the 15 watts mark, but there are instances where a great design could be better. Evaluate calculations and understand the components to have a clear system analysis.</p>	
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Table 2. Tasks Assigned.

Task	Person Assigned	Due Date	Date Complete
Abdul – Blade Design and Nacelle	Abdul	06/23/2018	
Fahad – Shaft Design	Fahad	06/23/2018	
Michele – Blade Design and Nacelle	Michele	06/23/2018	
Besongnsi – Tower and bearing system	Besongnsi	06/23/2018	
Ahmad – Yaw System	Ahmad	06/23/2018	