

MEETING AGENDA

Thermodynamics Demo Unit 1B

Topic: Staff Meeting

Tuesday, January 23, 2018

~10:15 am - 10:30 am

Meeting called by: Client- David Willy

Attendees:

Erich Gemballa

Gavin Geiger

Brendan Savelli

Hamad Almutairi

Abdullah Abdulghafour

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| Purpose of Meeting | Introductions Introduction meeting with client to address work done and roles/responsibilities issued | EGR 120 |
| Meeting Summary | Topic Team roles assigned: Erich - Manager Abdullah - Editor Hamad - Secretary Brendan - Web-admin Gavin - Budget | |
| Weekly Agenda | Summary Establish roles for remainder of capstone. It was determined as a team to interview all acting Thermodynamic professors to establish customer needs. Next Week Agenda: Establish a formal client meeting with David Willy Textbooks, and research for establishing a working Brayton Cycle | |