

# MEETING AGENDA

## Topic: CAD Model, Prototype, and BOM

Wednesday, December 05, 2018

~5:00pm-5:30pm

Meeting called by: Katie Hoffman

**Attendees: (All Team Members)**

**Please bring:** Logbooks and laptops

<b>5:00-5:30pm</b>	<b>CAD Model</b> <ul style="list-style-type: none"><li>• Daniel - Room</li><li>• Hannah - Hood</li><li>• Both are pretty much finished just a few finishing touches</li></ul>	Dubois
	<b>Prototype</b> <ul style="list-style-type: none"><li>• Prototype is finished</li><li>• Hannah - 3D Printing frame and Clear hood</li><li>• Katie - Getting the computer fan to represent FFU</li></ul>	Dubois
	<b>BOM</b> <ul style="list-style-type: none"><li>• Close to being done. Just a few finishing touches.</li><li>• Working as a team to find and list all material, prices, and manufacturers</li></ul>	Dubois

Upcoming requirements:

1. Prototype and Summary
2. CAD Package
3. BOM
4. Website check
5. Peer Evalvs
6. Meeting with becker tomorrow

Tasks to be completed:

Group Member	Task	Start Date
Katie	computer fan, BOM, Prototype summary	
Hannah	CAD, and 3D print, BOM	
Daniel	CAD, BOM,	