

MEETING AGENDA

Topic: Final Report, CAD Model, Prototype, and BOM

Wednesday, November 28, 2018

~11:30am-12:30pm

Meeting called by: Katie Hoffman

Attendees: (All Team Members)

Please bring: Logbooks and laptops

11:30am - 11:35am	Final Report <ul style="list-style-type: none">• All members to write and edit paper• Have finished by Friday evening	Dubois
	CAD Model <ul style="list-style-type: none">• Daniel - Room• Hannah - Hood• Both are pretty much finished just a few finishing touches	Dubois
	Prototype <ul style="list-style-type: none">• Hannah - 3D Printing frame and Clear hood• Katie - Getting the computer fan to represent FFU	Dubois
	BOM <ul style="list-style-type: none">• Working as a team to find and list all material, prices, and manufacturers	Dubois

Upcoming requirements:

1. Final Report
2. Prototype
3. CAD Package
4. BOM

Tasks to be completed:

Group Member	Task	Start Date
Katie	Report and computer fan, BOM	
Hannah	CAD, Report, and 3D print, BOM	
Daniel	CAD, Report, BOM,	