

MEETING AGENDA

Topic: Staff Meeting - Tech Analysis

Wednesday, October 10, 2018

~6:30pm-7:00pm

Meeting called by: Katie Hoffman

Attendees: (All Team Members) and Dr. Tevas and Brandon Begay (TA)

Please bring: Technical Analysis Roles and Tasks.

6:30pm - 6:50pm	Technical Analysis <ul style="list-style-type: none">• Memo due Friday: paragraph each on what they are doing for their analysis• Katie: Fluid Analysis• Daniel: Structural Analysis• Hannah: Filter Analysis• Analysis will be due in about 4 weeks	DUB 11
6:50pm - 7:00pm	Tasks to Start Working on <ul style="list-style-type: none">• Start analysis• Research Material• Presentations in two weeks	DUB 11

Tasks to be completed prior to meeting:

Group Member	Task	Start Date
Katie	Fluid Analysis	Continuously
Daniel	Structural Analysis	Continuously
Hannah	Filter Analysis	Continuously
All members	Presentation and Materials	End of next week
Daniel	Meeting minutes	10/17/2018