

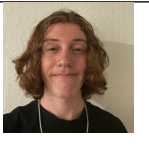




Weekly Team Task Report

Report
7

Team: Ares				Date: 11/3/2			
Project Title: AirFlow Processing Pipeline							
	Hunter Present On-time		Quinton Present On-time		Chris Present On-time		Richard Present On-time
	Isaiah Present On-time						

Recent Meetings:

- team meeting after mentor meeting 10/27/2022
- meeting with client 10/31/2022

TASKS COMPLETED since last meeting:

Task Title: Clarify Client Expectations	Task Initiation: 10/27/22	Orig. Due Date: 10/31/22	Status: Completed
Who (%): All Team Members (100%)			
Description: The team will meet with the client to clarify some of their expectations for this project. This will include distribution methods and project requirements.			
Expected Outcome: Team will have a clear understanding of what the client expects for specific portions of the project			

Task Title: Start on Tech Feasibility Final Draft	Task Initiation: 10/27/22	Orig. Due Date: 11/3/22	Status: Completed
Who (%): All Team Members (100%)			
Description: The team will begin work on the Tech Feasibility Final draft. This will include feedback from the Client and the Mentor on how to improve the document, as well as a marked-up version of the draft			
Expected Outcome: Team will have started the Tech Feasibility final draft			

This week's Tasks: Work plan for coming week

Task Title: Tech feasibility final	Task Initiation: 10/28/22	Orig. Due Date: 11/11/22	Status: in-progress
Who (%): all team members			

Description: Edits and revisions made to the draft and submitted as the final. as well as the being the blueprint we will follow going forward
Expected Outcome: a perfect technologies feasibility report

Upcoming Tasks: Planning

Task Title: Requirements Specifications Draft	Who (%): All Team Members	Rough Due Date: 11/21
Description: functional and non-functional report for all parts of the project		

Task Title: project info mini video	Who (%): all team members	Rough Due Date: 12/5
Description: info video to be used during dec presentation		

Task Title: prototype demo	Who (%): all members	Rough Due Date: 12/5
Description: demo of prototype of project		

Task Title: requirements specifications final	Who (%): all team members	Rough Due Date: 12/5
Description: functional and non-functional report for all parts of the project		

Task Title: website up to date	Who (%): all team members	Rough Due Date: 12/5
Description: website is up to date and ready to be graded		

Other Problems / Other Issues:

- none