

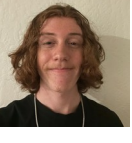




# Weekly Team Task Report

Report  
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<b>Team:</b> <b>Ares</b>				<b>Date:</b> 11/10/22			
<b>Project Title:</b> <b>AirFlow Processing Pipeline</b>							
	<b>Hunter</b> Present On-time		<b>Quinton</b> Present On-time		<b>Chris</b> Present On-time		<b>Richard</b> Present On-time
	<b>Isaiah</b> Present On-time						

## Recent Meetings:

- Team Meeting (11/14/22)
- Mentor Meeting (11/17/22)
- Team Meeting (11/17/22)

## TASKS COMPLETED since last meeting:

<b>Task Title:</b> Project Requirements Problem Statement Rough Draft	<b>Task Initiation:</b> 11/3/22	<b>Orig. Due Date:</b> 11/21/22	<b>Status:</b> Completed
<b>Who (%):</b> Hunter Woodruff (100%)			
<b>Description:</b> Section of the project requirements document that handles explaining the problem our sponsor is facing and why it is important that we solve it. This lays the basis for the solutions statement as well as some of the functional requirements			
<b>Expected Outcome:</b> Rough draft of the problem statement that needs to be edited and revised in the future			

<b>Task Title:</b> Poster For the Capstone Conference	<b>Task Initiation:</b> 11/3/22	<b>Orig. Due Date:</b> 11/21/22	<b>Status:</b> Completed
<b>Who (%):</b> All Team Members (100%)			
<b>Description:</b> The team will construct our Research Poster. This will include all required components of the poster, condensing important information into appropriately sized sections, and selecting eye-catching graphics.			
<b>Expected Outcome:</b> The team will have a Research Poster available to be used in future work.			

<b>Task Title:</b> Start Prototype	<b>Task Initiation:</b> 11/3/22	<b>Orig. Due Date:</b>	<b>Status:</b> Completed
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		11/10/22	
<b>Who (%): All Team Members (100%)</b>			
<b>Description:</b> We will begin constructing a product prototype which implements the technologies that have been outlined by the client. This prototype will serve as an introduction into the technical implementations of the project, as well as serving as a testbed for future developments.			
<b>Expected Outcome:</b> The team will have clearly outlined a product prototype, and have some basic, tangible deliverable which can be built on.			

## This week's Tasks: Work plan for coming week

<b>Task Title: Fill-In Project Requirements Document (Rough Draft)</b>	<b>Task Initiation:</b> 11/10/22	<b>Orig. Due Date:</b> 11/17/22	<b>Status: In-Progress</b>
<b>Who (%): All Team Members (100%)</b>			
<b>Description:</b> The team will continue to work on the Project Requirements rough draft, populating all major sections with well thought out information and details. This populated draft will be further refined down into the best possible document.			
<b>Expected Outcome:</b> A semi-completed Project Requirements Rough Draft which can be taken to the writing center, mentor, client, etc and used to create a polished, completed deliverable.			

## Upcoming Tasks: Planning

<b>Task Title: Project Info Mini-Video</b>	<b>Who (%): All Team Members</b>	<b>Rough Due Date: 12/5</b>
<b>Description: info video to be used during dec presentation</b>		

<b>Task Title: prototype demo</b>	<b>Who (%): All Team Members</b>	<b>Rough Due Date: 12/5</b>
<b>Description: demo of prototype of project</b>		

<b>Task Title: requirements specifications final</b>	<b>Who (%): All Team Members</b>	<b>Rough Due Date: 12/5</b>
<b>Description: functional and non-functional report for all parts of the project</b>		

<b>Task Title: website up to date</b>	<b>Who (%): All Team Members</b>	<b>Rough Due Date: 12/5</b>
<b>Description: website is up to date and ready to be graded</b>		

## Other Problems / Other Issues:

- none at this time