

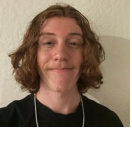




Weekly Team Task Report

Report
8

Team: Ares				Date: 11/10/22			
Project Title: AirFlow Processing Pipeline							
	Hunter Present On-time		Quinton Present On-time		Chris Present On-time		Richard Present On-time
	Isaiah Present On-time						

Recent Meetings:

- Team Meeting (11/7/22)
- Mentor Meeting (11/10/22)
- Team Meeting (11/10/22)

TASKS COMPLETED since last meeting:

Task Title: Feasibility Report Final Draft	Task Initiation: 10/28/22	Orig. Due Date: 11/10/22	Status: Completed
Who (%): All Team Members (100%)			
Description: The team will use feedback from both the client and the mentor to create a final draft of the tech feasibility report. This report will outline the technological challenges, proposed solutions, and implementations of the final project.			
Expected Outcome: We will have a completed tech feasibility final draft to present to the client and mentor.			

Task Title: Begin Project Requirements Rough Draft	Task Initiation: 11/3/22	Orig. Due Date: 11/10/22	Status: Completed
Who (%): All Team Members (100%)			
Description: We will begin the creation of the Project Requirements Rough Draft. This document will contain a high level overview of the project, challenges, and proposed solutions, as well as more detailed specifics on what needs to be completed, why, and how.			
Expected Outcome: We will have a rough framework of the Project Requirements Draft completed which can be used to facilitate the rest of the document.			

Task Title: Begin Poster Framework	Task Initiation:	Orig. Due	Status: Completed
---	-------------------------	------------------	--------------------------

	11/3/22	Date: 11/10/22	
Who (%): All Team Members (100%)			
Description: The team will begin constructing the framework for our Research Poster. This will include outlining all required components of the poster, condensing important information into appropriately sized sections, and selecting eye-catching graphics.			
Expected Outcome: The team will have a rough framework of the Research Poster available to be used in future work.			

Task Title: Start Prototype	Task Initiation: 11/3/22	Orig. Due Date: 11/10/22	Status: Completed
Who (%): All Team Members (100%)			
Description: We will begin constructing a product prototype which implements the technologies that have been outlined by the client. This prototype will serve as an introduction into the technical implementations of the project, as well as serving as a testbed for future developments.			
Expected Outcome: The team will have clearly outlined a product prototype, and have some basic, tangible deliverable which can be built on.			

Task Title: Add Intro to Tech Feasibility	Task Initiation: 11/7/2022	Orig. Due Date: 11/10/2022	Status: Completed
Who (%): Quinton			
Description: Based on the feedback obtained for the tech feasibility, a revamped introductory section is required.			
Expected Outcome: Section I of the tech feasibility final will contain a full page worth of new content, designed to intrigue the reader and provide context for the team's capstone project.			

This week's Tasks: Work plan for coming week

Task Title: Fill-In Project Requirements Document (Rough Draft)	Task Initiation: 11/10/22	Orig. Due Date: 11/17/22	Status: In-Progress
Who (%): All Team Members (100%)			
Description: The team will continue to work on the Project Requirements rough draft, populating all major sections with well thought out information and details. This populated draft will be further refined down into the best possible document.			
Expected Outcome: A semi-completed Project Requirements Rough Draft which can be taken to the writing center, mentor, client, etc and used to create a polished, completed deliverable.			

Task Title: Continue Work on Research Poster	Task Initiation: 11/10/22	Orig. Due Date: 11/17/22	Status: In-Progress
Who (%): All Team Members (100%)			

<p>Description: Using the rough outline established last week, the team will continue to work on the Research Poster. Making use of publicly available templates and information, we will design a poster which will present our project clearly, simply, and engagingly.</p>
<p>Expected Outcome: A semi-completed Research Poster which can be refined into the best possible representation of our team, client, mentor, and project.</p>

Upcoming Tasks: Planning

Task Title: Project Info Mini-Video	Who (%): All Team Members	Rough Due Date: 12/5
Description: info video to be used during dec presentation		

Task Title: prototype demo	Who (%): All Team Members	Rough Due Date: 12/5
Description: demo of prototype of project		

Task Title: requirements specifications final	Who (%): All Team Members	Rough Due Date: 12/5
Description: functional and non-functional report for all parts of the project		

Task Title: website up to date	Who (%): All Team Members	Rough Due Date: 12/5
Description: website is up to date and ready to be graded		

Other Problems / Other Issues:

- none at this time