# Weekly Team Task Report

**Report #3**

| **Team:** Ares | **Date: 10/3/2022** |
|---|---|
| **Project Title: AirFlow Processing Pipeline** | |

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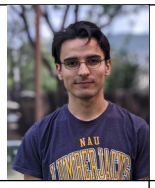
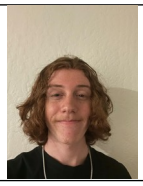
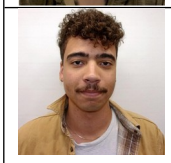
|---|---|---|---|---|---|---|---|
| | **Hunter**<br>Present<br>On-time |  | **Quinton**<br>Present<br>On-time |  | **Chris**<br>Present<br>On-time | | **Richard**<br>Present<br>On-time |
|  | **Isaiah**<br>Present<br>On-time | | | | | | |

## Recent Meetings:

- Team meeting 9/29/2022 followed mentor meeting

## TASKS COMPLETED since last meeting:

| **Task Title:**<br>**Initial Team Website** | **Task Initiation:**<br>9/22/2022 | **Orig. Due Date:**<br>9/30/2022 | **Status:** Complete |
|---|---|---|---|
| **Who (%): All Team Members** | | | |
| **Description:**<br>● simple work in progress website page | | | |
| **Expected Outcome:** we exist on the universities hosted capstone website. | | | |

| **Task Title:**<br>**Create GitHub Repository** | **Task Initiation:**<br>9/29/2022 | **Orig. Due Date:**<br>10/10/2022 | **Status:** Complete |
|---|---|---|---|
| **Who (%): All Team Members** | | | |
| **Description:**<br>● Create a GitHub repository which the mentor and sponsor can be added to. | | | |
| **Expected Outcome:** All team members, team mentor, and team sponsor will be added to a GitHub organization which will be used to track progress and issues. | | | |

| **Task Title:**<br>**Join GitHub Repository** | **Task Initiation:**<br>9/29/2022 | **Orig. Due Date:**<br>10/10/2022 | **Status:** Complete |
|---|---|---|---|
| **Who (%): Hunter (100%)** | | | |
| **Description:**<br>● Join the team GitHub repository. | | | |
| **Expected Outcome:** Team member will be able to access to the Team GitHub Repository | | | |

| **Task Title:** | **Task Initiation:** | **Orig. Due** | **Status:** Complete |
|---|---|---|---|

| **Join GitHub Repository** | 9/29/2022 | **Date:** 10/10/2022 | |
|---|---|---|---|
| **Who (%): Quintin(100%)** | | | |
| **Description:**<br>• Join the team GitHub repository. | | | |
| **Expected Outcome:** Team member will be able to access to the Team GitHub Repository | | | |

| **Task Title:**<br>**Join GitHub Repository** | **Task Initiation:** 9/29/2022 | **Orig. Due Date:** 10/10/2022 | **Status:** Complete |
|---|---|---|---|
| **Who (%): Chris(100%)** | | | |
| **Description:**<br>• Join the team GitHub repository. | | | |
| **Expected Outcome:** Team member will be able to access to the Team GitHub Repository | | | |

| **Task Title:**<br>**Join GitHub Repository** | **Task Initiation:** 9/29/2022 | **Orig. Due Date:** 10/10/2022 | **Status:** Complete |
|---|---|---|---|
| **Who (%): Isaiah(100%)** | | | |
| **Description:**<br>• Join the team GitHub repository. | | | |
| **Expected Outcome:** Team member will be able to access to the Team GitHub Repository | | | |

| **Task Title:**<br>**Join GitHub Repository** | **Task Initiation:** 9/29/2022 | **Orig. Due Date:** 10/10/2022 | **Status:** Complete |
|---|---|---|---|
| **Who (%): Richard(100%)** | | | |
| **Description:**<br>• Join the team GitHub repository. | | | |
| **Expected Outcome:** Team member will be able to access to the Team GitHub Repository | | | |

| **Task Title:**<br>**Invite Mentor to GitHub Repository** | **Task Initiation:** 9/29/2022 | **Orig. Due Date:** 10/10/2022 | **Status:** Complete |
|---|---|---|---|
| **Who (%): All Team (100%)** | | | |
| **Description:**<br>• Invite the team mentor to the team GitHub repository | | | |
| **Expected Outcome:** The team mentor will be able to access to the Team GitHub Repository | | | |

| **Task Title:**<br>**Invite Client to GitHub Repository** | **Task Initiation:** 9/29/2022 | **Orig. Due Date:** 10/10/2022 | **Status:** Complete |
|---|---|---|---|
| **Who (%): All Team (100%)** | | | |
| **Description:**<br>• Invite the Client to the team GitHub repository | | | |
| **Expected Outcome:** The team client will be able to access to the Team GitHub Repository | | | |

| **Task Title:**<br>**Invite Client to Discord** | **Task Initiation:** 9/29/2022 | **Orig. Due Date:** 10/6/2022 | **Status:** Complete |
|---|---|---|---|
| **Who (%): All Team (100%)** | | | |

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| **Description:**<br>• Invite the Client to the team Discord channel |
| **Expected Outcome:** The team client will be able to access to the Team Discord |

| **Task Title:**<br>**Turn in Team Inventory to Client** | **Task Initiation:**<br>9/29/2022 | **Orig. Due Date:**<br>10/6/2022 | **Status:** Complete |
|---|---|---|---|
| **Who (%): Hunter (100%)** | | | |
| **Description:**<br>• Turn in the completed team inventory to the team mentor, client, and supervisor. | | | |
| **Expected Outcome:** The team client, mentor, and supervisor will have a hardcopy of the team inventory in hand. | | | |

| **Task Title:**<br>**Turn in Team Standards Doc to Client** | **Task Initiation:**<br>9/29/2022 | **Orig. Due Date:**<br>10/6/2022 | **Status:** Complete |
|---|---|---|---|
| **Who (%): Hunter (100%)** | | | |
| **Description:**<br>• Turn in the completed team standards doc to the team mentor, client, and supervisor. | | | |
| **Expected Outcome:** The team client, mentor, and supervisor will have a hardcopy of the team standards doc in hand. | | | |

| **Task Title:**<br>**Turn in Team Inventory** | **Task Initiation:**<br>9/29/2022 | **Orig. Due Date:**<br>10/6/2022 | **Status:** Complete |
|---|---|---|---|
| **Who (%): Chris (100%)** | | | |
| **Description:**<br>• Turn in the completed team inventory to the team mentor, client, and supervisor. | | | |
| **Expected Outcome:** The team client, mentor, and supervisor will have a hardcopy of the team inventory in hand. | | | |

| **Task Title:**<br>**Turn in Team Standards Doc** | **Task Initiation:**<br>9/29/2022 | **Orig. Due Date:**<br>10/6/2022 | **Status:** Complete |
|---|---|---|---|
| **Who (%): Chris (100%)** | | | |
| **Description:**<br>• Turn in the completed team standards doc to the team mentor, client, and supervisor. | | | |
| **Expected Outcome:** The team client, mentor, and supervisor will have a hardcopy of the team standards doc in hand. | | | |

## This week's Tasks: Work plan for coming week

| **Task Title:**<br>**fully initialized Team website** | **Task Initiation:**<br>9/29/2022 | **Orig. Due Date:**<br>10/10/2022 | **Status:** in-progress |
|---|---|---|---|
| **Who (%): All Team Members** | | | |
| **Description:**<br>• Fully functioning website that has an intro and program details with other pages as necessary, not all have to be filled with information but does have to appear as a fully functioning website. | | | |
| **Expected Outcome:** A fully functional website that has the basic information of our project and most assuredly empty placeholder pages that will be filled in as we go. | | | |

| **Task Title:**<br>**Install ISIS & Airflow** | **Task Initiation:**<br>9/29/2022 | **Orig. Due Date:**<br>10/10/2022 | **Status:** in-progress |
|---|---|---|---|
| **Who (%): All Team Members** | | | |

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| **Description:**<br>• Install software provided by client |
| **Expected Outcome:** Gain an understanding of the program we will be developing the pipeline for in the future |

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|---|---|---|---|
| **Task Title:**<br>**Install ISIS & Airflow** | **Task Initiation:**<br>9/29/2022 | **Orig. Due Date:**<br>10/10/2022 | **Status:** in-progress |
| **Who (%): All Team Members** | | | |
| **Description:**<br>• Install software provided by client | | | |
| **Expected Outcome:** Gain an understanding of the program we will be developing the pipeline for in the future | | | |

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|---|---|---|---|
| **Task Title:**<br>**Generate the image using ISIS & Airflow** | **Task Initiation:**<br>9/29/2022 | **Orig. Due Date:**<br>10/10/2022 | **Status:** in-progress |
| **Who (%): All Team Members** | | | |
| **Description:**<br>• Run the software provided by client to generate the image | | | |
| **Expected Outcome:** Gain an understanding of the program we will be developing the pipeline for in the future | | | |

## Upcoming Tasks: Planning

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|---|---|---|
| **Task Title: Tech feasibility draft** | **Who (%): All Team Members** | **Rough Due Date: 10/24/2020** |
| **Description: Using the research we have done create a draft of our tech feasibility report. This is of major importance as it will be the blueprint we build our project from.** | | |

## Other Problems / Other Issues:

- N/A