# Meeting Minutes - Mentor Meeting
## February 28th, 2023

| Time | Notes |
|------|-------|
| 6:30pm | **Meeting Start**<br>● Quinton, Isaiah, and Chris attending via Zoom due to weather |
| | **UGRADS Abstract**<br>● Less than 250 words<br>● Vahid likes the Abstract<br>● Introduction should be less than 3 lines<br>   ○ 2 - 3 Sentences max<br>   ○ Talk about the problem<br>   ○ What is the problem, what is the research, what is the potential result, and what is the impact / conclusion<br>● Everything is good now for Capstone project, but things could be made better<br>● Send to Client<br>● Final edits by Hunter Tomorrow<br>● Abstract due on Friday at 5pm |
| | **Design Review 2**<br>● Follow the rubric<br>● Look at previous years projects for inspiration<br>   ○ Check CEIAS website |
| 6:40pm | **Meeting End** |