

Meeting Minutes - Team Meeting January 24th, 2023

Time	Notes
6:35pm	Meeting Start <ul style="list-style-type: none">● Chris pre-notified absence
	Communications Memo <ul style="list-style-type: none">● Copy meeting standards and times from Standards Doc● Have team meetings right have mentor meetings for convenience● Separate meetings for Client● Supplementary meetings for Team (if needed)
	Software Design Doc <ul style="list-style-type: none">● Architecture stuff● Meet up over Zoom● Thursday meeting for review
	Software Development <ul style="list-style-type: none">● Working demo by spring break
6:45pm	Meeting End