Meeting Minutes - Mentor Meeting
January 24th, 2023

Time	Notes
6:30pm	**Meeting Start** ● Chris pre-notified absence
	Task Report ● First task report has filled out ● Email to Vahid
	Communications Memo ● Hard copy turned into Vahid by Friday ● Submit a PDF (no hard copy necessary) ● Complete soon as possible
	Draft of Design Document ● Working on this the next two weeks
	Peer Evaluations ● Extra weight this semester ● Minus a letter grade for not completing
6:35pm	**Meeting End**